



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOSSAIGAON COLLEGE
Name of the head of the Institution	Dr. Nirjay Kumar Brahma
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	036692200151
Mobile no.	9435326099
Registered Email	gsncollege@gmail.com
Alternate Email	gsncollege@rediffmail.com
Address	PO-Gossaigaon, Dist.-Kokrajhar, BTR (Assam)
City/Town	Gossaigaon
State/UT	Assam
Pincode	783360

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Dinesh Das
Phone no/Alternate Phone no.	036692200151
Mobile no.	9435326099
Registered Email	iqac12gc@gmail.com
Alternate Email	ddaseco88@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://gossaigaoncollege.org/wp-content/uploads/2022/04/AQAR-2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://gossaigaoncollege.org/wp-content/uploads/2023/06/ACADEMIC-CALENDAR-2018-19.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C+	62.05	2004	03-May-2004	02-May-2009
2	C	1.81	2015	15-Nov-2015	14-Nov-2020

6. Date of Establishment of IQAC	24-Jun-2005
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Meeting of IQAC	19-Aug-2018 1	11
Meeting of IQAC	07-May-2019 1	12

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 0	0
NIL	NIL	NIL	2019 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Departmental Semiar organized 2. Two community out reach programmes conducted 3. Uses of ICT tools in the conduct of daily classes intensified 4. Biodiversity conservation activity in the campus given stress. 5. Cocurricular activities given importance through appointment parttime PT teacher

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
At least one seminar with proper notification be organized by every department	Achieved
At least two community out reach programmes be organized with the involvement of faculties and student based on the trending social issues	Achieved
Available ICT tool/rooms be properly streamlined department wise so as to intensify its usage in the conduct of teaching learning processes	Achieved
One National/International seminar or workshop be organized under the aegis of IQAC of the College	Not Achieved
Progress report of all the activities organized be prepared by the concerned department to be presented at the end academic year meeting of IQAC	Achieved
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	14-May-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

17-Oct-2015

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

31-Dec-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Student admission module

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Presently Gossaigaon College is affiliated to the Bodoland University, Kokrajhar and are bound to follow all the rules and regulations and also the syllabus and curriculum framed by the University. * The college takes the utmost care for an effective delivery and execution of the curriculum through a well-planned and documentation process. * The planning and mechanism of execution of curriculum is well designed keeping in view of student centric learning targeting to educate students properly for their all-round development. * The process begins well ahead of commencement of every academic session with the conduct of an Academic council meeting convened by the Principal to discuss regarding the planning and implementation of curriculum delivery process. * The Time Table Committee prepares the college time table after collecting inputs from all departmental heads and accordingly class-rooms are distributed. * In the departmental meeting, chapters are distributed to every faculty and then departmental time table is prepared after which workloads as assigned. * Keeping in view of the parent time table each faculty will prepare their own teaching plan for all semesters to be strictly followed throughout the session. * Each and every faculty designs his/her curriculum delivery in an effective way so as to complete the course contents and thereby help students to reap fully. * The IQAC of the college design a teacher's diary to be distributed to each department for keeping records of teaching plan and curriculum delivery mechanism. * In order to make teaching- learning process more interesting, effective and motivating, faculties are provided with ICT equipped rooms, audio aids, models and charts besides, the traditional chalk and talk method. * The college provides well equipped and well-furnished laboratories for experimental learnings. * The college separately organizes an induction programme for new faculty as well as newly admitted students to make them aware of their responsibilities. * The college library is enriched with books and journals as available resource to support teaching learning process. * The learning process of students are monitored and evaluated through the conduct of test, seminar, group discussion etc. * Yearly feedbacks from students on curriculum delivery, teaching techniques, laboratory usages, and library facilities are collected and after discussions the Principal takes step for redressal, if any. * The overall course completion records along with the curriculum delivery and implementation process is monitored by the IQAC of the college to be placed and discussed in the academic council meeting convened by the Principal for processing academic audit after every end semester.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NA	Nil	0	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Education Honours	161
BA	Philosophy Honours	54
BSc	Zoology Honours	64
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The IQAC of the college collected feedbacks regarding the facilities and qualities related to the curriculum deliveries, infrastructures, administrative functioning, qualities of teachers, cooperation from faculties and office staff, library facilities and overall environment of the institution. Feedbacks collected from six different stake holders viz- students, teachers, employees, parents and alumni were analyzed, summary report prepared and presented in the GB. It is found that 29.3 of arts students strongly agreed with the course content, 29.7 agreed, 17.1 responded neutral, where as 3.2 responded as disagree. On the matter of syllabus and curriculum, 31 strongly agreed, 48.8 agreed, 17.3 neutral while 2.9 strongly disagreed. Regarding the faculty's involvement for academic advices 33.7 respondent strongly agreed, 48.6 agreed, 14.9 remained neutral, while 2.7 showed as disagreeable. On the matters of teaching resources 45.9 responded strongly agreeable, 39.1 responded as agreeable while 13 remained neutral and 0.1 showed disagreeable. Relating to teaching methodology 37.6 students strongly agreed, 46.2 showed agreeable, 37.5</p>

responded as neutral while 2.7 showed disagree. Overall, 35.5 arts stream students strongly agreed with these 5 parameters while only 3.32 showed as disagreeable and none of the arts stream respondents reacted against strongly disagreeable. Regarding the course objectives, clarity and syllabus coverage by teaching faculties, approximately 91 respondents said yes and some 9 objected. Regarding the effectiveness of teachers in technical content delivery 55 rated as good, 27 as average and some 9 as excellent. The alumni were highly satisfied in the course objectives and the workload was also manageable by the students. It is found that on an average 49.4 are agree with the problem solving and communication skill, 45.9 are agree with the leadership quality, 33.7 are agree with the faculty support, 39 are strongly agree with the infrastructure facility and 30.8 are strongly agree with the employability focus. The feedback from parents is collected to understand the students' education and activities in and around our department. We have received the total feedback from the parents on the current content of the syllabus that has helped student's future. We have collected feedback from the employees where we asked our employees to respond on the curriculum. It is found that 50 are agree with the availability of teaching resources, 44.6 are agree with the support in higher learning, 32.1 are agree with the career orientation and advanced topics, 50 are agree with the clarity of course objectives and 57 are agree that curriculum ensures moral ethics and professional attitude. Analysis and suggestion: 1. Expansion of parking facilities for both faculty and students may be made. 2. Improvement of washroom and drinking water facilities needed. 3. Food quality and number of varieties in the canteen need improvement. 4. Well being facilities for all stake holders. 5. Course structure and teaching methods were relevant to the requirements of job placements. 6. Curriculum helps in building sensitive, ethical and responsible citizen in the employment opportunities but with regards to problem solving and communication skill required more attention. 7. Classes may be conducted

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NIL	600	557	501
BSc	NIL	150	135	122
MA	Economics	20	17	17
MA	Geography	20	23	20

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	623	37	37	3	40

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
40	21	30	2	0	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system is strictly maintained in the college. At the beginning of every academic year depending on the student strength Mentee (student) allocation to mentor (teacher) were accomplished with in the week of notification from the college authority for preparation by the respective HoDs and list submitted to the IQAC. However, interdepartmental mentorship allocation is also permitted keeping in view of students interest and present trend of interdisciplinary mode of education. Under the Allocated Mentorship, a student is expected to be guided upon by till his exit from the college. a Mentor and Mentee system in the college is thus strictly enforced. A Mentor is expected provide all sort of support and advices for all round development of a student specially in the academic field till his final semester examination. Student Mentoring system in the college is expected to boost participative role and outcome quality in every activity organized within and outside the college campus. In this system a student with hidden quality and aloofness on getting individual attention may wake up intellectually and shine in life after their college education.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
660	40	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
44	40	4	0	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NIL	Semester VI	10/06/2019	10/10/2019
BSc	NIL	Semester VI	10/06/2019	10/10/2019
MA	Economics	Semester IV	19/06/2019	01/10/2019
MA	Geography	Semester IV	19/06/2019	01/10/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

• Academic council meeting convened by the Principal to discuss regarding the planning and implementation of curriculum delivery process. • The Time Table Committee prepares the college time table after collecting inputs from all departmental heads and accordingly class-rooms are distributed. • Scheduling of internal examinations, seating arrangements, hall allocations to invigilators. • Preparing question papers for internal examination based on the prescribed pattern. • In the departmental meeting, chapters are distributed to every faculty and then departmental time table is prepared after which workloads as assigned. • Each faculty will prepare their own teaching plan for all semesters to be strictly followed throughout the session so as to ensure in time completion of the course. • The IQAC of the college design a teacher's diary to be distributed to each department for keeping records of teaching plan and curriculum delivery mechanism. • IQAC ensures presence of classrooms equipped with ICT tools, audio aids, laboratories, models and charts besides, the traditional chalk and talk method. • Organization of induction programme for new faculty as well as newly admitted students to make them aware of their responsibilities. • Students' learning process are monitored and evaluated through the conduct of test, seminar, group discussion etc. • Collecting yearly feedbacks from students on curriculum delivery, teaching techniques, laboratory usages, and library facilities and forwarding to the Principal for redressal, if any. • The IQAC monitoring on overall course completion records along with the curriculum delivery and implementation process of the college to be placed and discussed in the academic council meeting convened by the Principal for processing academic audit after every end semester.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Time table committee of the college prepare Academic calendar for the Academic year in consonance with the academic calendar of the affiliating university. The following events are included in the Academic Calendar • Admission Schedule • Commencement of the classes • Teaching days • Freshmen Social • Diagnostic test and Mid-term test • Sessional examination • End semester examination • Declaration of results • Annual college week • Holidays with purposes • Summer vacation and winter vacation • Dates of celebration - namely - Independence Day, College Foundation Day, Republic Day, Saraswati Puja, celebration of Birthdays of great personalities, commemorative days, etc • Educational field trip • Students union election • Publication of college magazine • Seminar/Group Discussion among the students • Training programme for teaching and non-teaching staff However, necessary changes may be effected if the affiliating university makes any changes in the programme.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gossaigaoncollege.org>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	BA	NA	351	301	85.75
NIL	BSc	NA	27	18	66.66

NIL	MA	Economics	18	5	27.77
NIL	MA	Geography	23	13	56.52
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://gossaigaoncollege.org/student-satisfaction-survey/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NA	NA	Nill	NA
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nill
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	0	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NA	NA	Nil	0	NA	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NA	NA	Nil	0	0	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	25	5	0	0
Presented papers	10	5	0	0
Resource persons	8	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Extension Programme on Environment Protection	Eco Club, Gossaigaon College	3	24
Awareness Campaign on Clean and Green Campus	Eco Club, Gossaigaon College	3	27
Effective Methods to reduce use of Plastic in daily life	Eco Club, Gossaigaon College	3	22

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NA	NA	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NA	NA	0	0

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NA	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NA	NA	Nil	Nil	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NA	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3500000	970734

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Soul	Fully	2.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	20977	2517251	1100	510000	22077
Journals	37	71500	0	0	37	71500
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	50	1	2	1	1	1	14	100	0
Added	2	0	0	0	0	0	0	0	0
Total	52	1	2	1	1	1	14	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical
----------------------------------------	-------------------------------------------------	----------------------------------------	-------------------------------------------------

	facilities		facilities
1500000	2102489	200000	140000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical facilities: The College infrastructure committee headed by the Principal looks after the development, maintenance and utilization of the College physical facilities. A fifty bedded girl's hostel thirty bedded boys hostel is completed and functional since 1980. For maintenance of a clean campus environment, grade IV staffs are assigned to various jobs and duties -cleaning of all rooms, corridors, toilets, compound, etc on regular basis. Skilled workers are hired for repair works relating to buildings, furniture, etc. The Teaching Faculty with students also clean the classrooms and corridors every working Saturday under Swachh Bharat mission after class. **Laboratory:** There are seven laboratories in the College- (A) The Botany, Chemistry, Mathematics, Physics, Zoology, Geography Education laboratories are maintained by the respective department of the College. The lab is used as part of the under graduate programme. **Library:** The Library Development Committee with the Principal as the chairperson and librarian as member secretary along with three senior faculties tackle all issues relating to the smooth and efficient functioning of the library. At the time of admission students are issued digitized library cards which will be valid till their final semester. Internet facility is provided in the library and students can access the facility for availing e-resources and other web based information. Photostat facility is also available in the library at nominal rates. The library is under CCTV surveillance. It also has reading rooms and working area with power backup facilities. **Sports complex (indoor and outdoor):** The College has a standard ground including volley ball and basket ball courts where outdoors sports activities are held. The college also has an indoor stadium for badminton, table tennis etc. The sports committee of the College is in-charge of the sports complex and equipment. The committee supervises the Grounds-men and Grade IV staff assigned for maintenance and repair works. **Computers:** The hired technicians are responsible for the maintenance of computers and smooth functioning of the network facilities in the College. They also look into the College website, up-gradation, procurement of hardware and software and other items related to computers. **Classrooms:** Some classrooms are equipped with the required teaching audio visual aids to supplement the teaching-learning process. Seminars, workshops, lecture sessions are also conducted in these rooms. Class representatives, elected by the students, are given the responsibility to keep the classrooms clean. Checking of fans, teaching aids etc in the classroom are done regularly. **Canteen:** A student friendly canteen is run by the highest bidder in the tender. Hygienic food is made available at affordable rates. The canteen is open on all working days. **ATM:** ATM facility from SBI is available in the college campus for everyone.

https://gossaigaoncollege.org/wp-content/uploads/2023/06/Criterion-4.4.2_Procedures-and-policies-formaintaining- and-utilizing-physical-academic-and-support-facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Govt. Fee Waiver Scheme	542	2528370
Financial Support			

from Other Sources			
a) National	Minority Scholarship	50	0
b) International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	Nil	0	NA
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Guidance for Teacher Eligibility Test Examinations	42	0	19	5
2018	Career Counselling Programme	0	89	25	7
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
93	93	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to

2018	1	BA	Economics	Assam University	MA
2018	11	BA	English, Geography, History, Bodo, Education, Pol. Science	Bodoland University	MA
2018	4	BSc	Zoology, Mathematics, Botany	Bodoland University	Msc
2018	2	BA	Education, Assamese	Bodoland University	BEEd
2018	3	BA	Education, Assamese	Gauhati University	MA
2018	5	BSc	Zoology, Mathematics, Botany	Gossaigaon B.Ed. College	B.Ed.
2018	1	BA	Education	Gossaigaon B.Ed. College	D.El.Ed.
2018	1	BSc	Zoology	Assam Down Towan University	BSc Nursing

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual College Week	Institution	295

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	National Football Championship for Santosh Trophy 2018-19	National	1	Nil	A18084150	Hiteswar Hazowary

2018	Junior National Football Championship for B.C. Roy Trophy	National	1	Nil	A18025856	Urkao Mushahary
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Gossaigaon college has an elected Students' council with the name and style "Gossaigaon College Student's Union" which is both an academic and administrative body. As students are important key stake holder of the institution, they are engaged in academic and administrative activities. Students including the alumni of the institution have been engaged in organisation of sports, academic and cultural events, celebration of festivals such as Saraswati Puja, Muharram, Annual College Week and College Foundation Day, etc. Students play a vital role as members of the academic bodies like IQAC Cell, NSS Cell and Administrative Bodies like Students' Council, Extension Cell, Students' Welfare Cell, Grievance Redressal Cell, Canteen Committee, Alumni Committee, Anti Ragging Committee and Festival Committee. The Students' Union extends great efforts in Holding Alumni Meet. Students of the college celebrates the Jhwlaon Nileswar Brahma Memorial Day on his Death Anniversary i.e. 1st January every year, where student from neighbouring colleges and schools are invited to display cultural and other activities as a part of students exchange programme. These sort of activities enhance the mutual understanding and co-operation among the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

456

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The governance of the institution strives together in the following ways to accomplish the set vision and mission. The Gossaigaon College was started with the aim to provide education which is socially, economically, morally relevant to build a spiritually and mentally strong citizenship for nation building. Since its inception, this aim was the focal point around which the Governing Body, the Principal, the faculty works upon. The college authority is committed to provide a safe and secure environment for achieving the goal of ensuring the right to education for all students irrespective of Caste, Creed,

Social and Economical Strata. The academic and administrative policies are framed in tune with the vision and mission of the college. Devoted and dedicated faculties are appointed to impart quality higher education keeping pace with the vision and mission. Efforts are made to provide all facilities like- ICT enabled class rooms, state of the art laboratories, auditorium, central library, sports facilities etc. for a robust teaching-learning and all round development of students. To cope up with the challenges of the changing world and globalization the college try its level best to provide all facilities to its capacity. Sports, cultural, NSS, NCC, co-curricular, extra-curricular, intellectual and social activities are carefully planned and effectively executed to inculcate the sense of responsible citizen in students. Feedbacks from alumnae and parents with respect to their satisfaction on various activities organized in the college are collected with due respect and efforts are made to provide. Bird's eye view on the recently concluded Golden Jubilee Celebration of the college with its significant achievement is reflective that the governance is in tune with the vision and mission of the college in producing intellectually competent, emotionally strong, independent and socially responsible citizens contributing towards nation building. The success of the governance in achieving the vision and mission can vividly be judged by students' achievement in various walks of life.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum designing and development is done by the Affiliating University (G.U). Principal and selected faculty members of the college in various capacities extend help in curriculum development and other committees of the University.
Teaching and Learning	The Management of the College ensures proper teaching-learning environment of the college through IQAC supported by i) Academic Committee of the College ii) Feedback Committee iii) Examination committee. • The Academic Committee under IQAC prepares the Academic Calendar of the Session, Class Schedule. The Academic committee take care of such other academic matters as required based on physical infrastructure and faculty strength. • Feedback received from the stake holders on Faculty, Curriculum and other overall facilities of the college are collected by IQAC for analysis and preparation of report for onward submission to the authority for action to be initiated. Based on the feedbacks, concerned teachers are informed for better performance. • Examination Committee timely conducts

the internal and external examinations to assess learning outcomes of the students for onward submission to the affiliating university.

Examination and Evaluation

- Examinations are conducted strictly as per guideline of the Affiliating University (G.U). The Principal of the College by default acts as the Officer-in-Charge of (O.C.) followed by two Assistant Officer in-charge for each semester examination to take care of smooth functioning of examinations.
- Information regarding invigilation duties is intimated timely to all faculty of the College. Internal examinations are also conducted as per academic calendar of the college. Seat plan are prepared by the Assistant Officer in-charge well ahead of every examination. Results are declared timely to be uploaded to the University portal
- End semester examinations are conducted in the college as per programme provided by the affiliating university. Results are declared by the University through online mode.

Research and Development

The Research Committee of the college encourages faculties to undertake research and publish their finding in leading Research Journals with high index. Research Committee of the college also publishes a Peer Reviewed Research Journal "Chinaky" under the aegis of the department of Economics. ABM Library of the college provides ample scope to explore materials for research works.

Library, ICT and Physical Infrastructure / Instrumentation

The college provides adequate infrastructure and physical facilities for imparting quality teachinglearning process to the students. Altogether there are 52 well ventilated classrooms in the college. A total of 6 laboratories for students' experimental learning and working which are well furnished and well equipped as per the prescribed courses. The college has a well-stacked central library housing reference books, text books, 21 magazines/journals Subscription of INFLIBNET and N. list provide access to a vast number of e-resources and journals. The reading hall in the library remains open during college working hours. There is a book bank facility operated by the library meant for the poor and needy students who can

borrow to be returned back at the end of the course completion. There is 1 seminar hall, 1 smart class rooms and 1 auditorium where conferences, workshops and seminars are organized. The college has open field for organizing various events. The college has well equipped gym khana with 1 physical trainer.

Human Resource Management

- Students are encouraged to participate in seminars, special lectures, field tours, quiz, debate, etc to increase their skill and experience.
- The college organises seminars/workshops to enrich knowledge of the faculties besides, participating in trainings, workshops and seminars conducted by other institution.
- Different subcommittees are constituted to ensure academic and administrative functioning.
- Programmes like Yoga Day, Women's Day, gender sensitization programmes organized

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Students admission are done through online mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Niranjan Kumar Brahma	One day Workshop on AISHE at Gauhati University	NA	5200

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	NIL	Nil	Nil	Nil	Nil

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher

Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
RC in Disaster Management	1	12/03/2019	02/04/2019	21
RC in Disaster Management	1	12/03/2019	02/04/2019	21
RC in Gender Studies (ID)	1	05/02/2019	25/02/2019	21
RC in Teacher Education	1	04/01/2019	24/01/2019	21
RC in Earth Science and Natural Resource Management	1	12/11/2018	02/12/2018	21
RC in Tea Science (ID)	1	14/11/2018	04/12/2018	21

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
37	40	20	27

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Gossaigaon College Co-operative Credit and Savings Society Ltd.	Gossaigaon College Co-operative Credit and Savings Society Ltd.	Harkishan Agarwala Award for Securing Highest Mark

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal audit through selected auditor in every financial year and external audit through Govt. Auditor in every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NA

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6.4.3 – Total corpus fund generated

215395

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	Governing Body
Administrative	No	NA	Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Gossaigaon College, Gossaigaon does not have a formally constituted Parent-Teacher Association. However, interactions of teachers with parents takes place ones in a year at time of Prize Distribution Ceremony . 2. One Guardian Member represents the parents/students in the Governing Body of the College. 3. Faculty members maintain attendance record of students and informs to parents when attendance are found poor through SMS. 4. Parents/Guardians are invited in different functions/programmes of the College. 5. Suggestions from Parents/Guardians on overall college development are respectfully honoured by the college authority.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Suggestions for improvement of 1. approach interconnecting roads within the campus done. 2. Library digitalization and facilities for library users met wit. 3. Green Audit done.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Workshop on the use of INFLIBNET (N-LIST)	20/08/2018	20/08/2018	25/08/2018	113
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	3
Physical facilities	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	NA	NA	Nil

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HANDBOOK OF PROFESSIONAL ETHICS FOR THE STAKEHOLDERS	01/08/2016	Gossaigaon College is a provincialised college, managed by a Governing Body constituted as per guidelines of the Assam Non-Government College Management Rules and Assam College Employees Provincialisation) Rules. The Governing Body is the sole decisionmaking body in all academic and administrative setup, appointment and financial activities of the institution. It implements the service rules as framed by the state government and it also implements its own plans and programmes through various committees set up by it. The principal being the secretary of the Governing Body is the chief executor of all its decisions. He/she monitors and guides the committees in implementing the

aforesaid policies and plans. For the effective and efficient functioning of policies, administrative setup, appointments and service rules, procedures, etc., as per the norms of the state government, the Governing Body and the Principal of the college run a well-manuevered system. The following are the Government notifications released from time to time by the Government of Assam and the Directorate of Higher Education, Assam.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Independence Day	15/08/2018	15/08/2018	72
Celebration of National Voters' Day	25/01/2019	25/01/2019	95
Celebration of Republic Day	26/01/2019	26/01/2019	55
Celebration of National Unity Day (Rastriya Ekta Diwas)	31/10/2018	31/10/2018	64
World Environment Day	05/06/2018	05/06/2018	88
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green Audit
2. Decomposing pit used
3. No plastic zone
4. No smoking
5. Nature nurture for future campaign

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE -1 1. Topic: Gossaigaon College Co-Op Credit, Savings Society Ltd. 2. Goals/Objectives: • To help its members financially with least documentation. • Help acquire some of one's material aspirations. • Support financially at the time of emergency. • Reap equal distribution of surplus fund. 3. Aims: • Help each other by providing services without expecting return from it. • To provide facilities for students and teachers to read or consult them for reference. • Promote democratic values with least liabilities and strengthen the bond of unity. • To promote economic interest and encourage savings. 4. Context: The faculties of the Gossaigaon College are association of people tied together under the same platform to be known as the Gossaigaon College Employees. This spirit of unity gave birth to the Gossaigaon College Co-

op Credit Savings Society Ltd., in the year 1973. With the sole motives of living together and helping each other in the march towards gaining financial freedom the society rescued all of us today. From 1973 to 2023 is a long uneven journey for the society to reach the present state of more than one crore net asset. Now the society has the strength to provide its member financial assistant for both short term and long term needs up to an amount of rupees fifteen lakhs at nominal rate of interest.

5. Practices: The Gossaigaon College Co-op Credit Savings Society Ltd. is registered under the Registration of Societies Act XXI of 1860. As per this Act our society is governed by 15-membered Executive Body. All transactional matters are maintained by the elected Secretary for tenure of five years from among the general members. The Secretary has to give annual report of the Society at the end of every financial year after getting dully audited by both internal and Govt. auditor. Presently our society has 59 active contributing members. Any active members can apply for loan and instantly are credited to his bank account on getting approval from the Chairman and the Secretary. Recovery of the loan is made through self deposit to the current account of the society as fixed on bond signed agreement.

6. Opportunities: • A good number of contributing members gives strength to grow at fast pace. • Capacity to provide financial support to its members at nominal rate of interest with least documentations and as per one's requirement. • Financial gain at the time of superannuation.

7. Challenges: • Minimal risk factor as all the contributing members are sanctioned salaried Govt. employees • The procedure of bond signed agreement at the time of loan disbursement gives added level of security from financial lost..

BEST PRACTICE -2

1. Topic: Good practices of the Library

2. Goals/Objectives: • To collect, store, organize, retrieve and make available the information sources to the information users. • To organize and collate print and digital information and disseminate at the point of care for future use. • To provide access to books, magazines, newspapers, journals and other resources that promotes literacy, lifelong learning and personal growth.

3. Aims: • To provide college community with a wide range of scholarly materials that are consistent with the institution's mission and vision, curriculum, research needs and academic freedom system of belief. • To provide facilities for students and teachers to read or consult them for reference.

4. Context: Library and information Science is an interdisciplinary field of study that centers on the documentation that records our stories, movies, histories and knowledge. The ABM library of the Gossaigaon College was established with a view to serve as the centre of printed materials, records, photographs, audio-visuals and ephemerals in both analog and digital form. Established in the year 1973 ti design and develop knowledge organization to encourage young students of the area to develop a lifelong love for reading, help scholars locate archrivals and other resources crucial for their creative works.

5. Practices: The ABM library of the Gossaigaon College as a centre of learning resources ensures following best practices to provide its best possible services to college community and society. • Fully automated library service (ILMS) with standard software KOHA version 2.0 • Inclusion of significant information about the library in the college prospectus. • Compiling student and teachers' statistics. • Displaying news paper clippings. • Career and employment information services • Web surfing facilities to different groups of users. • Conduction of periodic library awareness programmes. • Organizing book fairs with participation from the off campus sources. • Open suggestion box • Displaying new arrivals. • Separate reading rooms for students and faculty. Besides, a host of services like constantly updating websites, keeping library premises clean, displaying various information on the wall, compiling check list, scanning facility etc. are being provided.

6. Opportunities: • There is ample scope for up gradation of existing facilities. • Good stack of books. • Library service duration may be enhanced to 24x7.

7. Challenges: • Reading room capacity and facilities like air-conditioning, toilets need attention. •

Library staff position far below requirement. • Web surfing capacity and facility require improvement. • Print periodicals need addition.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://gossaigaoncollege.org/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The establishment of Gossaigaon College on 15th July, 1971 is a fulfillment of the goal of providing higher education to the sons and daughters of the down trodden poor local people. It provides the vision to impart quality higher education in an atmosphere conducive to students belonging to all sections of the society and mission to develop the institution as a center of Excellence for Higher Education and to achieve equity and quality with the zeal of morality for the College. As such, the priority and thrust area of foundation of the college is to provide higher education to the masses that are far below the poverty line and remained deprived of higher education since long. They are the scheduled tribes, Scheduled Caste and Other Backward Community which form the majority. The location of Gossaigaon College itself thrusts upon it a moral and social responsibility. The struggle of the College in 50 years of its existence have borne fruit today which could be witnessed by the services of outgoing students rendered to the society. The College has already produced about thousands of graduates in different subjects many of who are holding responsible positions in different departments of private and public sector undertakings like Mr. Hemanta Narzary, IAS, 1990, Chief Election Officer of Assam. The College has also produced some sports talents having sports potential getting exposure at the state, national and international level like Sri Durjay Pahar Narzary who led the Indian National Foot-Ball Team as Captain in the year, 1988. The college is constantly trying to avail the opportunities by providing up-to-date infrastructure and tools in teaching-learning processes for coping with the ever-changing needs of present trend of educational scenario. The organization of exposure programmes such as field visit, study tours, annual training camp of NSS, various camps organized by NCC at the national level, literary activities, special lectures by invitees, seminars, workshops, orientation and refresher courses, group discussions etc. enables the staff and the students to update their knowledge and skills. Besides the lecture method, the college encourages the students' participation in seminars, group discussions, library assignments, field trip, laboratory works etc. Sessional tests examinations are conducted in every semester as per guidelines of the university to monitor the overall performance of the students. Remedial coaching classes are provided to the economically disadvantaged students through tutorial and special classes. The college library housed in 280.25 Sq. meters in area, has been playing an important role in the effective teaching learning process by taking steps for its digitization. The library has a comprehensive collection of about 23,840 books which include general books, academic journals, and periodicals of national and international importance. It also provides access to general public to use the college library on request. Through entrustment of full-time teacher, the college has been undertaking extension and outreach activities like community development, literacy, AIDS awareness, Social works, blood donation camps, environmental awareness etc. Apart from the extension education cell, the NCC and NSS unit of the College also organize

Provide the weblink of the institution

<https://gossaigaoncollege.org/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1.To complete the WiFi/LANing of the entire college campus. 2. To open more PG courses in conventional subjects. 3. To open computer training courses and spoken English courses for present and past students. 4. Activation of evaluation on teaching and learning through tutor-ward system. 6. Promotion of research culture among faculty and students. 7. To establish language and put into practice. 8. Publication of research journals and news letter of the college. 9. To organize National international seminars/ conferences. 10. Expansions of College central library. And enrichment of departmental libraries. 12. Facilities of support services through the activation of career counselling cell 13 Entrepreneurship development among students. 14. planning specific programmes to aware students to join defense services, state services and central services. 15. Planning and development strategies for resource generation. 16. Budgeting and optimum utilization of finance, reflected in up-to-date audit. 17. Improvement of teacherstudent ratio for better academic development. 18. To organize parent-teacher association. 19. To rectify feedback mechanism with various stakeholders. 20. To setup psychological counselling cell for inattentive students.