

ANNUAL QUALITY ASSURANCE REPORT (AQAR)
ACADEMIC SESSION: 2016-17



Submitted by
Gossaigaon College, Gossaigaon
P.O.: Gossaigaon
Dist.: Kokrajhar, BTAD, Assam
PIN-783360

Submitted to
National Assessment and Accreditation Council (NAAC)
Bengaluru-560072

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-17

1. Details of the Institution

1.1 Name of the Institution	GOSSAIGAON COLLEGE
1.2 Address Line 1	GOSSAIGAON, KOKRAJHAR
Address Line 2	-
City/Town	GOSSAIGAON
State	ASSAM
Pin Code	783360
Institution e-mail address	gsncollege@rediffmail.com
Contact Nos.	03669-220151
Name of the Head of the Institution:	Dr. Nirjay Kumar Brahma
Tel. No. with STD Code:	03669-220151
Mobile:	+919864671265

Name of the IQAC Co-ordinator: **Dr. Dinesh Das**

Mobile: **+919435326099**

IQAC e-mail address: **lqac12gc@gmail.com**

1.3 NAAC Track ID **ASCOGN11284**

1.4 NAAC Executive Committee No. & Date: **EC(SC)/10/A&A/98.2 dated 15-11-2015**
*(For Example EC/32/A&A/143 dated 3-5-2004.
 This EC no. is available in the right corner- bottom
 of your institution's Accreditation Certificate*

1.5 Website address: **www.gossaigaoncollege.org**

Web-link of the AQAR: **http://www.gossaigaoncollege.org/AQAR2016-17.pdf**

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	62.05	2004	2009
2	2 nd Cycle	C	1.81	2015	2020
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY **24/06/2005**

1.8 AQAR for the year (for example 2010-11):

1.9 AQAR for the year (for example 2010-11): 1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR: 2013-14 _____ (06/12/2014)
- ii. AQAR: 2014-15 _____ (12/10/2015)
- iii. AQAR: 2015-16 _____ (12/01/2018)
- iv. AQAR: 2016-17 _____ (12/01/2018)

1.10 Institutional Status

University State Central Deemed Private
 Affiliated College Yes No
 Constituent College Yes No
 Autonomous college of UGC Yes No
 Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
 Urban Rural Tribal
 Financial Status Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
 TEI (Edu) Engineering Health Science Management
 Others (Specify) -

1.12 Name of the Affiliating University (for the Colleges)

Gauhati University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

 College with Potential for Excellence

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

N. A.

Any other (Specify)

N. A.

UGC-COP Programmes

N. A.

2. IQAC Composition and Activities

2.1 No. of Teachers

9

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

-

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
Community representatives

1

2.7 No. of Employers/ Industrialists

-

2.8 No. of other External Experts

-

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

2

2.11 No. of meetings with various stakeholders:

No.

-

Faculty

-

Non-Teaching Staff

-

Students

-

Alumni

-

Others

-

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

3,00,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Emerging Challenging in Indian Agriculture: The Looking Forward

2.14 Significant Activities and contributions made by IQAC

It initiated the restructuring and formulation of the Grievance Cell and the Research Committee this year to make them more effective and relevant.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year

<i>Plan of Action</i>	<i>Achievements</i>
Maintaining of good results in the Gauhati University Examinations	The College achieved 56% success rate.
Organizing a Staff Development programme	Orientation programme for the teaching staff organized.
Organizing Guest lectures	Guest lectures, popular talks involving experts, scientists and eminent scholars are regularly conducted by various departments.
Enhancement of infrastructure	A new Administrative Block has been created and commissioned which is financed by the College and the Govt. of Assam. The infrastructure in the library has been improved and internet facility has also been provided among the students.
Extension programmes	The management encourages all departments to organize, conduct and participate in social projects and community out-reach programmes. Several Programmes were held to celebrate international days such as World Anti-Tobacco Day and Environment Day.

Organizing conferences, seminars and workshops	A number of such programs and events were organized and conducted during the year.
Students' Seminar	Several departments have seminars delivered by students that are meant to expose them to developments taking place in different subjects and fields.

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

A study of the report was made and necessary action was taken wherever it was required.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--			
PG	--	2		
UG	14			
PG Diploma	--	1		
Advanced Diploma	--			
Diploma	--	1		
Certificate	--	1		
Others	--	3		
Total	14	8		

Interdisciplinary	-			
Innovative	-			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : **Open Options.**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	-
Annual	8

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

* *There is no formal feedback system.*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College does not update the syllabus. But the University takes innovative suggestions from the teaching faculty of the college for updating the syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No new department was introduced.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
35	20	15	-	-

2.2 No. of permanent faculty with Ph.D.

6

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
5	-	-	-	-	-	-	-	5	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

15

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	40	76	4
Presented papers	32	55	-
Resource Persons	0	8	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

***The faculty of the departments engages in classroom debates, discussions, case analysis, open book exams, literature reviews, interactions and organizes seminars, lectures, presentations, hands-on training, tutorial and remedial classes, besides using ICTs in the classroom in order to help the students understand the course content. The faculty provides room for students to question and engage in interactions and discussions during classroom lectures.**

***Students are also asked to give seminars in the class on selected areas and topics. These seminars are done individually or in groups which help the students at the individual level and in collaborative learning. In a number of departments these seminars are made mandatory and also graded. Feedback on their performances is always given during the process. Library and home assignments are also given to students that help in honing independent learning skills. The departments also organize workshops, industrial and institutional visits and field trips.**

***Besides this, the departments makes extensive use of equipment such as OHP, LCD project, Conference Room and the library with internet facility to provide the students with additional resources for their studies.**

2.7 Total No. of actual teaching days during the academic year

during this academic year

185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Objective Type Questions

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

-

-

-

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I	II	III	Pass %
BA	394	-	2	149	69	55.83
B.Sc.	37	-	-	15	3	48.64

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC has organized several seminars and workshops to enhance the teaching and learning process for both the students and teachers. For all the committees in the college, the

coordinator of the IQAC is the ex-officio member and activities are routed through the IQAC so that the focus of such events is focused towards better learning outcomes. In pursuance of the mandate given to the IQAC, decisions such as introduction of smart boards and LCD projectors in classrooms, better laboratory equipment, library up-gradation, etc., were introduced.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programms.</i>	<i>Number of faculty benefitted</i>
Refresher courses	12
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	8
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	24

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	22	01	Nil	Nil
Technical Staff	05	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

***The IQAC suggests to the heads of the departments to apply for the UGC funds so that the college can organise International/National/State level seminars and workshops.**
***The IQAC also encourages and advises the faculties to take part in seminars in other colleges and also to submit proposals for Major/Minor research projects.**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	2	4,50,000/-	-
Outlay in Rs. Lakhs	-	-	4,50,000/-	-

3.4 Details on research publications

Publications	International	National	Others
Peer Review Journals	54	72	-
Non-Peer Review Journals	-	75	60
e-Journals	-	-	-
Conference proceedings	-	12	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2 year each	UGC	4,50,000/-	2,90,000/-

Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. **21** Chapters in Edited Books **35**

ii) Without ISBN No. **10**

3.8 No. of University Departments receiving funds from: **N.A.**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy **Nil** CPE DBT Star Scheme **Nil**
INSPIRE **Nil** CE Any Other (specify) **Nil**

3.10 Revenue generated through consultancy **NIL**

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	1	-	-	9
Sponsoring agencies		UGC	-	-	College

3.12 No. of faculty served as experts, chairpersons or resource persons **5**

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist.	College
-	-		-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level **Nil** State level **45**
 National level **4** International level **Nil**

3.23 No. of Awards won in NSS:

University level **Nil** State level **Nil**
 National level **Nil** International level **Nil**

3.24 No. of Awards won in NCC:

University level **Nil** State level **Nil**
 National level **Nil** International level **Nil**

3.25 No. of Extension activities organized

University forum **-** College forum **2**
 NCC **2** NSS **1** Any other **-**

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

***The Extension Education Cell of the College conducted a “Health Awareness Programme” at Jaraguri L. P. School under Gossaigaon sub-division on 5th August, 2016 among the down trodden villagers.**
*** The Extension Education Cell of the College conducted a environmental awareness at Gossaigaon Higher Secondary School under Gossaigaon sub-division on 10th Sept., 2016 on “Protection of Environment” among the rural people of the society.**
*** The Plastic Free Campaign was conducted by the NSS unit in and around College on 25-11-2015.**
***On 5th June, 2016, the NCC unit of the college celebrated *World Environment day* with the college students in college campus.**
*** The NCC unit of the college organized one week “Yoga” awareness programme in the college from 20th August to 26th August,2016.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	99033.46 sq. mt.	-	-	99033.46 sq. mt.
Class rooms	19	-	-	19

Laboratories	5	-	-	5
Seminar Halls	1	-	-	1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	2	2	UGC	4
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

The Library is fully computerised and the Administration is done with the aid of the soul package and internet connectivity.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference Books	18149	12,69,251/-	1683	6,88000	19832	19,57,251/-
Journals & Periodicals	26	33,445/-	15	12,400/-	41	45,845/-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	5	1,500/-	2	5,00/-	7	2,000/-
	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	34	-	34	-	-	05	10	01
Added	-	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

As of now there was no such programs conducted. However the IQAC has a plan to provide formal training to the faculties on ICT in the future.

4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs 1,00,000/-

ii) Campus Infrastructure and facilities

Rs 1,50,000/-

iii) Equipments

Rs 50,000/-

iv) Others

-

Total:

Rs 3,00,000/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Creating awareness through banners, information in prospectus, conducting special session at the student orientation, department notice boards, etc.

5.2 Efforts made by the institution for tracking the progression

The mechanism for tracking progression of students include efforts such as: tracking the attendance of students on a monthly basis; performance in class test , terminal and selection exams; performance in classroom seminars and projects; identification of weaker students and providing remedial action.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1250	48	-	-

Men :

NO	%
750	60.00

Women :

NO	%
500	40.00

(b) No. of students outside the state

15

(c) No. of international students

Nil

Last Year(2015-16)						This Year(2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
229	104	524	317	-	1841	269	117	538	326	-	1250

Demand ratio :1:2 Dropout 22%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The Career Counselling Cell organize:

***Regular coaching classes for various competitive examinations such as SSC, Banks, TET, etc.**

***Communication Skills Workshops (spoken English and Computer literacy-not part of the syllabi but compulsory for all students.**

No. of students beneficiaries

15

5.5 No. of students qualified in these examinations : **College has no search mechanism.**

NET

Nil

SET/SLET

Nil

GATE

Nil

CAT

Nil

IAS/IPS etc

Nil

State PSC

Nil

UPSC

Nil

Others

Nil

5.6 Details of student counselling and career guidance

***Personal and Psychological Counseling on family issues, relationship difficulties, communication problems, peer pressure, self-esteem, self-development, personality development, Grief and bereavement, etc. are made available through a full-time counselor.**

***The college also has a Career Counselling Cell which organizes programmes meant for career development from time to time.**

No. of students benefitted

15

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

The Women's Cell of the college has also dealt with this issue during the annual life orientation programme wherein both students and staff were involved.

The issue of Women empowerment has been undertaken under the aegis of the IQAC.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events: **Students participated in State/University level competition.**

State/ University level

2

National level

2

International level

-

No. of students participated in cultural events: **Students participated in State/University level competition.**

State/ University level

15

National level

-

International level

-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

-

National level

-

International level

-

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	-	-
Financial support from government	955	60,54,100/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

The total number of grievances put forward by students was 4 and appropriate action was taken by the concerned authorities.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:
The vision of Gossaigaon College is to impart quality higher education in an atmosphere conducive to the students belonging to all sections of the society and thus help in the spreading of knowledge and advancement of educational activities in all its branches including vocational and professional education.

Mission:
1. To develop the institution as a centre of Excellence for Higher Education.
2. To achieve equity and quality with the zeal of morality.
The mission statement defines the distinctive character of the institution in

societal, traditional and value orientation perspective. The interested people of the locality began the institution with a missionary zeal to impart liberal education to the down trodden people of the locality. The institution gives top most priority to quality improvement of teaching staff through research and participation in various programmes related to courses offered in the institution. Appointments of the teachers are purely on merit basis which is reflected from the fact that teachers are from different communities and religions.

The teacher student relationship is very cordial and this quality enriches the campus life and a good relationship among the various stake holders are some of the distinctive characteristics of the institution. The authority of the institution has been trying its best to ensure adequate infrastructure for effective teaching-learning and holistic development of the students.

6.2 Does the Institution has a management Information System

No, there is no management Information System as of now.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

This area falls under the purview of the affiliating university.

6.3.2 Teaching and Learning

All departments do not follow a uniform pattern of teaching and learning. Each one will adopt a method that is best suited for the students of that respective department. Some of them are as follows:

- *Continuous Assessment and periodical tests.**
- *Industry Exposure and field study.**
- *Guest lectures by experts from different subjects and fields.**
- *Students' seminars and presentations.**
- *Group discussions and role plays.**
- *Project works and assignments.**

6.3.3 Examination and Evaluation

The College internally conducts two types of examinations in a year-Terminal and Selection. Apart from that, most departments follow a continuous pattern of assessing students through class tests, work assignments and projects and class seminars.

6.3.4 Research and Development

***The College has made available all the resources of the library, laboratories and computers for encouraging research activities to both student and staff.**

***Grants and sanctions of leave to the teaching faculty for attending programmes and undertaking field works / research activities are made available.**

***The College through the respective departments organizes workshops, conferences and seminars in several fields from time to time. In this regard, the College has formally signed MoUs for collaborative research projects with leading institutions within and outside the country.**

6.3.5 Library, ICT and physical infrastructure / instrumentation

Computers were purchased for office section and Library.

6.3.6 Human Resource Management

The College strongly believes in the necessity for human resource management and development

*** Faculty development programmes conducted every year.**

***Seminars and workshops by educationists and experts are regularly organized.**

***All efforts are taken to install in the students and the community the importance of preserving one's cultural heritage in the midst of modernization.**

***The College deputed faculties to different schools for providing assistance in quality aspects of the Institution by training the teachers and students.**

***The different clubs of the College are encouraged to take up visits and organize development camps in remote villages during vacations.**

6.3.7 Faculty and Staff recruitment

Recruitment is done by the Governing Body of the college which is approved by the Director of Higher Education, Assam.

6.3.8 Industry Interaction / Collaboration

Due to the geographical location of the college, the scope for industry interaction is very limited. However, the College encourages all departments to undertake industry exposure trips within and outside the North Eastern Region whenever and wherever possible. Resources and facilities for the same are provided as and when required. All departments are encouraged to invite experts from various industries to visit the college.

6.3.9 Admission of Students

The process of admitting students to the different departments is aided by the Admission Committee which comprises of the management and some of the teaching as well as non-teaching staff members. This practice of having an Admission committee has streamlined

the admission process making it *fast, easier and student friendly*. As a result the college is able to attract and admit the most deserving students.

6.4 Welfare schemes for

Teaching	Gossaigaon College Co-operative Credit & Savings Society Ltd. (Regd.)
Non teaching	Gossaigaon College Co-operative Credit & Savings Society Ltd. (Regd.)
Students	Scholarship facility for economically weaker section.

6.5 Total corpus fund generated

48,59,195/-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No **N.A**

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Nil

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A

6.11 Activities and support from the Alumni Association

Alumni meet is conducted every year. The members of alumni association contribute physical and financial support time to time during the celebration of social, literary and cultural function organized by the students and institution. They also participate in observance of memorial day of Nileswar Brahma (Renounce Radio Artist of the Bodos) every year and contribute articles in the Annual College Magazine and Bodo Magazine "Lwrgi" published by Gossaigaon College Bodo Students' Literary Society.

6.12 Activities and support from the Parent – Teacher Association

The Parent-Teacher meeting was held and this provided the Management and the Departments with relevant feedbacks and suggestions on how to improve the teaching-learning process.

6.13 Development programmes for support staff

-

6.14 Initiatives taken by the institution to make the campus eco-friendly

The College educates its students on the need to be environmental friendly and how to dispose waste materials properly in garbage bins placed at strategic locations in the Campus. It has also planted tree-sapling in parts of the Campus to help create a greener and more eco-friendly atmosphere. The staff and students are instructed to make judicious use of energy. Rain water is harvested and stored in properly constructed structures in the Hostels.
***All the newly constructed buildings have electrical installations that are designed to conserve energy.**
***Almost all the computer monitors in use are either LCD or TFT types to ensure minimum usage of electricity and also to reduce the level of radiation.**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

(i) Support to weaker section of students:
Goal:
The college functions with objectives of supporting economically weaker students to uplift them. Keeping in mind the above idea, the institution has introduced science stream in the year 1997 with a view to provide science education to the downtrodden people of the locality at minimum costs.
Context:
The college is situated in a rural set up in the district of Kokrajhar, Assam. Majority of the

students studying in this college are not only economically poor but also are from the weaker section of the society and come from remote areas. Special norms have been developed by the authority to cater the needs of the students from weaker section to get admission in the institution for higher education.

Practice

In the admission process:

1(a) The first among the best practices in the college, which have contributed to the achievement of the institutional objectives, is the support given to the weaker students coming from rural areas. Starting from the admission procedure, the college community, especially the management gives special consideration to the Adivashis, ST/SC communities and economically poor students. This is a unique act of practice of love shown to the weaker section of the society. Preference and consideration is also given to the students having talents in sports at the time of admission.

(b) Financial support is provided to the students, staff and other employees of the college at the time distressed on certain occasions.

(c) Community service: The NCC and the NSS unit of the college organize programmes like AIDS awareness, environmental protection awareness, health awareness, population education awareness etc in and around the college to bring awareness among the masses as part of community service.

(ii) Energy Management Programme:

The daily waste output (both bio-degradable and non-biodegradable) is collected in colour coded waste bins placed at appropriate locations in and around the College Campus. The segregated wastes are then sealed into bags and kept in the waste collection area. The bio-degradable waste is transferred to the vermicomposting units while the non-bio-degradable waste is taken care of by the Gossaigaon Municipal Board Waste Disposal Unit, which collects the waste every alternate day. This practice has imbibed within every individual a sense of responsibility towards a clean and safe working environment.

It can be mentioned here that hazardous wastes are meticulously and properly disposed off in the following manner:

*Toxic wastes: There is a properly constructed Toxic Waste Disposal Pit within the college campus where these are disposed off following the appropriate procedures.

*Pathogens: Sterilization is performed by autoclaving and then the remaining wastes are properly disposed off, in accordance with standard waste disposal norms.

The College has organized extensive and intensive workshops and training programmes for laboratory assistants on “Maintenance and repair of Laboratory Equipment and Electronics” to cater to the maintenance need of departments with laboratory apparatus and to minimize waste production.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

<i>Plan of Action</i>	<i>Achievements</i>	<i>ATR</i>
Maintaining of good results in the GU examinations	The college achieved 56% success rate.	Concerned department continuously monitor the performance of the students throughout the year by using numerous methods like class tests, work assignments, projects,

		students' seminars, etc.
Organizing a staff Development Programme	Faculty development programme entitled "Project Proposal" was organized on 2nd May/ 2017.	Dr. Arup Pramanic, Professor of Economics, University of North Bengal was the resource person. There was a lively animation and interaction between the participants and the resource person.
Organizing Lectures	Guest lectures, popular talks involving experts, scientists and eminent scholars are regularly conducted by various departments.	Some of the eminent personalities and experts who visited the college during 2016-17: * Dr. Popiha Bordoloi, Indian Council of Agricultural Research, NER, Shillong * Dr. Arup Pramanic, North Bengal University
Enhancement of Infrastructure	A new Administrative Block has been created and commissioned which is financed by the College and the Govt. of Assam. The infrastructure in the library has been improved and internet facility has also been provided among the students.	*The college has upgraded the central as well as departmental library with new text and reference books, Journals and other reading materials. *Old Photocopiers in the library have been replaced with new ones; new colour printers and scanners have been added. * A number of class rooms have been fitted with Digital Interactive boards and new LCD projectors. *Most of the department computers have been replaced with new ones with the help of funds from UGC.
Extension Programmes	The management encourages all departments to organize, conduct and participate in social projects and community out-reach programmes.	Details of some social and extension programmes: *The Extension Education Cell of the College conducted a "Health Awareness Programme" at Jaraguri L. P. School under Gossaigaon sub-division on 5th August, 2016 among the down trodden villagers. * The Extension Education Cell of the College conducted a environmental awareness at Gossaigaon Higher Secondary School under Gossaigaon sub-division on 10th Sept, 2016 on "Protection of Environment" among the rural people of the society.

		<p>* The Plastic Free Campaign was conducted by the NSS unit in and around College on 25-11-2016.</p> <p>*On 5th June, 2016, the NCC unit of the college celebrated <i>World Environment day</i> with the college students in college campus.</p> <p>* The Department of Bodo of the College observed “Bodo Literacy Day” on 25-10-2016.</p> <p>* The NCC unit of the college organized one week “Yoga” awareness programme in the college from 20th August to 26th August, 2016.</p>
Organizing Conferences, Seminars and Workshops	A number of such programs and events were organized and conducted during the year.	<p>Some of the conferences, seminars and workshops that took place:</p> <p>*The Department of Economics of the College organized a two days UGC Sponsored National Seminar on “Emerging Challenges in Indian Agriculture: The Looking Forward” on 23 – 24 December/2016.</p>
Students’ Seminar	Several departments have seminars delivered by students that are meant to expose them to developments taking place in different subjects and fields.	<p>Some of the departments that regularly conducts seminars and presentations by students are:</p> <ul style="list-style-type: none"> *Assamese *Bodo * English *Education *Economics *Political Science *Geography *History *Philosophy

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Based on the impact that they've had on the student community as well as the teaching and non-teaching staffs, the college has chosen the following as the best practices for 2014-15:

***Introduction of Value Education alongside the main curriculum.**

*** Gossaigaon College Co-operative Credit & Savings Society Ltd. (Regd.)**

Note: Kindly refer to the Annexure 2 for the details.

Provide the details in annexure : See Annexure-III

7.4 Contribution to environmental awareness / protection

***Final year students of the college have to attend classes on environmental studies which sensitises them on the importance of preserving a green and healthy environment.**

***Implementation of proper and safe waste disposal to ensure a clean and healthy environment.**

***Every year environment related programmes are organized from time to time some of which Celebration of World Environment Day through poster are making competition and planting of tree saplings within and outside the college premises.**

***Cleaning drives by the students in and around the college campus.**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Being located in rural area, the college has been facing the following constraints:

***The number of classrooms in proportion to the student strength is inadequate;**

***The College cannot adequately provide modern tools and techniques owing to financial constraints.**

***A good percentage of students enrolled in the College come from a poor academic and financial background resulting in poor performance and drop-outs.**

***Frequent "bandh cultures" arising out of socio-political unrest throughout the BTC area have an impact on the academic atmosphere of the College. To this effect often classes are affected.**

*** A peer reviewed research journal Called Chinaky-ARJHSS, ISSN:2349-0500 (it is indexed by the Ulrich's Directory, USA) of multidisciplinary nature has been published by the department of Economics of the College since 2014.**

(SWOT analysis see annexure II)

8. Plans of institution for next year

1. The College will continue to strive to improve and maintain good results in the GU examinations.
2. Continue to enhance the infrastructural facilities of the college such as Computers, library resources and ICT enabled class rooms. The college will also procure a bio-metric machine for the teaching & non-teaching staff. The common staff room, lobby and office space will receive a face-lift. A plan of starting a separate departmental room for each department is also on the anvil.
3. Guest lectures, popular talks and students' seminars will be organized and conducted by the departments.
4. The college also has a Career Counselling Cell which organizes programmes meant for career development from time to time.
5. Extension and Inclusion programmes towards community building would be one of the main focal areas of the institution in which all departments and Students' clubs would be encouraged to organize and actively participate.
6. The college will continue to monitor the progress of all the activities and projects funded by external agencies.
7. The college will complete the initiative that it has taken to conduct a green/environmental Audit of the campus.
8. Additional boost would be given to the development of sports and other extra curricular activities that would bring about all round growth to the students as well as the working staff of the Gossaigaon College.



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